

Appendix A- Council Tax

Summary of Council Tax Write Offs 01/04/2018-31/12/2018

Date of Write Off	Head of Revenues			Assistant Director of Finance	Executive Director of Finance		Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)	
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£2,000.00)										
12/10/2018									(£890.04)	(£890.04)		IVA failed	
15/10/2018									(£18.50)	(£18.50)		Dividends received	
17/10/2018									(£3.33)	(£3.33)		Dividends received	
27/11/2018									(£34.72)	(£34.72)		Dividends received	
03/12/2018									(£50.76)	(£50.76)		Dividends received	
18/12/2018		£939.52	£685.04							£1,624.56	4	Bankruptcy	
"	£58.96	£5,126.95	£6,121.32							£11,307.23	26	DRO	
"			£579.51							£579.51	1	Individual Voluntary Arrangement	
"		£155.99								£155.99	1	Liquidation	
Q3 Totals	£58.96	£6,222.46	£7,385.87	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	(£997.35)	£12,669.94	32	
Q1 Totals (B/F)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	(£355.49)	(£355.49)	0	
Q2 Totals (B/F)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	(£2,718.50)	(£2,718.50)	0	
Overall Total	£58.96	£6,222.46	£7,385.87	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	(£4,071.34)	£9,595.95	32	

Appendix B- Business Rates

Summary of NDR Write Offs 01/04/2018-31/12/2018												
Date of Write Off	Head of Revenues			Assistant Director of Finance	Executive Director of Finance	Cabinet	Remitted	Credit Write Off	Reversed Write Off	Total	No. of Accounts (Write Off Only)	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£2,000.00)									
28/11/2018			£1,426.11							£1,426.11	1	Dissolved
"			£1,671.18							£1,671.18	1	Statute Barred
"			£1,046.93							£1,046.93	1	Voluntary Liquidation
30/11/2018					£9,655.86					£9,655.86	1	Dissolved
"				£3,451.28	£6,716.43					£10,167.71	1	Voluntary Liquidation
"					£9,513.04					£9,513.04	1	Bankruptcy
Q3 Totals	£0.00	£0.00	£4,144.22	£3,451.28	£25,885.33	£0.00	£0.00	£0.00	£0.00	£33,480.83	6	
Q1 Totals (B/F)	£19.56	£666.65	£7,667.53	£17,059.49	£0.00	£0.00	£0.00	£0.00	£0.00	£25,413.23	14	
Q2 Totals (B/F)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	
Overall Total	£19.56	£666.65	£11,811.75	£20,510.77	£25,885.33	£0.00	£0.00	£0.00	£0.00	£58,894.06	20	

Appendix C- Sundry Income

Summary of Sundry Income Write Offs 01/04/2018-31/12/2018

Date of Write Off	Assistant Director of Assets (up to £5,000.00)	Assistant Director Operations & Leisure (up to £5,000.00)	Assistant Director Neighbourhoods (up to £5,000.00)	Head of Revenues (£0.01-£2,000.00)	Assistant Director of Finance (£2,000.01-£5,000.00)	Assistant Director Partnerships (up to £5,000.00)	Executive Director of Finance (£5,000.01-£10,000.00)	Cabinet (£10,000.01 +)	Total	No. of Accounts	Reason(s)
05/10/2018	£1,433.32								£1,433.32	1	Reduced invoice
24/10/2018							£6,635.00		£6,635.00	1	Company dissolved
29/11/2018						£227.82			£227.82	1	Deceased
29/11/2018		£1,910.00							£1,910.00	1	Ceased trading
06/12/2018			£125.20						£125.20	3	Deceased
Q3 Totals	£1,433.32	£1,910.00	£125.20	£0.00	£0.00	£227.82	£6,635.00	£0.00	£10,331.34	7	
Q1 Totals (B/F)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	
Q2 Totals (B/F)	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00	0	
Overall Total	£1,433.32	£1,910.00	£125.20	£0.00	£0.00	£227.82	£6,635.00	£0.00	£10,331.34	7	

Appendix D- Housing Benefit Overpayments

Summary of Benefit Overpayment Write Offs 01/04/2018-31/12/2018

Date of Write Off	Head of Benefits				Executive Director of Finance (£2,000.01-£10,000.00)	Cabinet (£10,000.01 and Over)	Reversed Write Off	Total	No. of Accounts	Reason(s)
	(£0.00-£75.00)	(£75.01-£500.00)	(£500.01-£1,000.00)	(£1,000.01-£2,000)						
31/10/2018	£16.09						£16.09	3	uneconomical to pursue (2018)	
"	£35.69						£35.69	2	<£40 outstanding (2018)	
"	£157.14	£557.62		£1,252.34			£1,967.10	8	HB Reg 100 compliant - not recoverable (17)	
"	£38.72						£38.72	1	deceased	
"		£206.37	£609.51				£815.88	3	not financially viable (2008)	
"		£168.64					£168.64	2	< 2 weeks outstanding due to death (2018)	
"				£1,090.80			£1,090.80	1	bankruptcy	
30/11/2018	£17.05						£17.05	4	uneconomical to pursue (2018)	
"	£146.15	£518.82					£664.97	6	not financially viable (2016)	
"	£35.91	£568.99					£604.90	7	< 2 weeks outstanding due to death (2018)	
"	£22.99						£22.99	1	<£40 outstanding (2018)	
"	£111.04	£313.84					£424.88	6	HB Reg 100 compliant - not recoverable (18)	
"		£255.34					£255.34	1	deceased (2018)	
06/12/2018						(£3.35)	(£3.35)	1	Originally w/o 24/07/2018	
12/12/2018						(£808.00)	(£808.00)	1	Originally w/o 31/05/2018	
31/12/2018	£61.04						£61.04	3	<£40 outstanding (2017)	
"	£0.22	£649.33					£649.55	4	HB Reg 100 compliant - not recoverable (18)	
"	£277.01						£277.01	5	not financially viable (2015)	
"	£7.83						£7.83	5	uneconomical to pursue (2017)	
Q3 Totals	£926.88	£3,238.95	£609.51	£2,343.14	£0.00	£0.00	(£811.35)	£6,307.13	64	
Q1 Totals (B/F)	£816.67	£8,560.99	£808.00	£1,767.64	£2,439.49	£0.00	(£6.10)	£14,386.69	83	
Q2 Totals (B/F)	£989.45	£4,901.73	£1,386.90	£1,181.98	£14,291.65	£0.00	(£128.30)	£22,623.41	77	
Overall Total	£2,733.00	£16,701.67	£2,804.41	£5,292.76	£16,731.14	£0.00	(£945.75)	£43,317.23	224	

Appendix E

Name	Year	From	To	Balance	Total	Comments
Cadila UK Ltd T/A Boom	2016/17	08/03/2017	01/04/2017	£ 2,088.44		
	2017/18	01/04/2017	19/06/2017	£ 5,866.14		
	2017/18	19/06/2017	07/03/2018	£ 12,833.68		
					£ 20,788.26	Compulsory Liquidation 06/06/2018
Cobalt Innovations Ltd	2016/17	01/04/2016	01/04/2017	£ 11,000.00		
	2017/18	01/04/2017	08/08/2017	£ 18,741.99		
					£ 29,741.99	Dissolved 15/05/2018
Diamond Exhibitions Ltd	2017/18	15/08/2017	14/12/2017	£ 11,843.37		
	2017/18	14/12/2017	01/04/2018	£ 10,570.95		
	2018/19	01/04/2018	30/04/2018	£ 3,055.25		
					£ 25,469.57	Creditors Voluntary Liquidation 10/05/2018
Formal Affair Ltd	2014/15	01/04/2014	11/09/2014	£ 10,104.09		
					£ 10,104.09	Dissolved 22/05/2018
Home and Retail Deliveries Ltd	2011/12	01/06/2011	01/04/2012	£ 82,023.09		
	2012/13	01/04/2012	01/04/2013	£131,020.78		
					£213,043.87	Dissolved 15/09/2018
Sisu Bars & Restaurants Ltd	2016/17	12/10/2016	01/04/2017	£ 1,385.86		
T/A Geisha Boutique Late Bar	2017/18	01/04/2017	01/04/2018	£ 8,250.00		
	2018/19	01/04/2018	12/06/2018	£ 1,751.99		
					£ 11,387.85	Dissolved 12/06/2018
The Liquor Store (Tamworth) Ltd	2014/15	13/08/2014	01/04/2015	£ 2,827.44		
	2015/16	01/04/2015	01/04/2016	£ 4,400.00		
	2016/17	01/04/2016	01/04/2017	£ 4,436.67		
					£ 11,664.11	Creditors Voluntary Liquidation 08/08/2018
					£322,199.74	7 accounts

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